

WOODLANDS PRIMARY SCHOOL P&C



Parents and Citizens Association Inc.

General Meeting

10th August 2026 at 6:30pm – Library

MEETING MINUTES

1. Attendance

Debra Lyon, Mireille Hardie, Brad Angel, Chelsea O’Riordan, Emma Lister, James Foreman, Aiden Lovegrove, Laura O’Hara

2. Apologies

Sam Edwards, Joanne Smith, Kristen Fletcher

3. General Welcome – President's Report

As an ACNC registered charity any member who has a conflict of interest in arising matters must disclose it at an appropriate time whilst in discussion and will be unable to vote on any matter on which they have a personal interest.

See attached President’s report (attached to minutes)

Motion: To approve meeting minutes from the last meeting (11th May 2026)

Seconded: Brad Angel

Approved: Emma Lister

Against: Nil

Abstaining: Laura O’Hara (did not attend term 2 meeting)

4. Treasurer Report

See attached Treasurer report and banking statements (attached to minutes)

Motion: To approve Treasurer's report (10th August 2026)

Seconded: Debra Lyon

Approved: Chelsea O'Riordan

Against: Nil

Abstaining: Nil

Motion: To rescind allocated budgeted funds for additional Worm Farms (\$350) from 2026. Budget requests due to these no longer being required by the school.

Seconded: Brad Angel

Approved: Debra Lyon

Against: Nil

Abstaining: Nil

5. Principal's Welcome and report

See attached summary of discussions from Laura O'Hara:

- Thanks to P&C and families for contributions to library upgrade
- Thanks to P&C for coordinating let's grow grant garden upgrade
- School currently assessing book supply company for next year with Board members
- School currently assessing photography supply company for next year with Board
- School assessing uniform faction t-shirts to look at alternative darker colour options.
- School assessing quotes for court resurfacing. School received grant for courts resurfacing however company quote was from has been sold. Ensuring all items will be included from the original quote. Due to be completed over long summer holidays to be ready for start of 2027.

Discussion regarding future project planning ideas to direct grant applications and P&C funding.

-Need to consider what items the school and school community would like to have funded in 2027. We will likely have a healthy budget to be able to use.

-At this stage the school does not have a master plan for building works it would like completed. Laura would be interested in meeting with community members to discuss what the school families would value from a building works improvement perspective.

Motion: To approve the principals report (10th August 2026)

Seconded: Debra Lyon

Approved: Brad Angel

Against: Nil

Abstaining: Nil

6. Fundraising discussion

- This term:
 - Friday 14th August – *School Musical*: P&C to run snack bar before and during intermission of the production.
 - Friday 4th September – *Faction Athletics Carnival* – Year 4 coordinating bake sale and lunch orders through the canteen.
 - Friday 11th September – *School Disco* – Year 3 coordinating. Poster finalised – disco theme, photo booth, games, food trucks.
 - Thursday 17th September – *Inter-school Athletics Carnival at Teakwood* – Kindy cohort to organise bake sale and whole school assistance for lunch.
- Term 4
 - Friday 11th December – Christmas Carols event - Ice cream truck organised and will have yard games/ activities after the carols on the oval.

7. General Business

- Grants Update
 - Let's Grow Grant - James Foreman successful in receiving \$8000
 - Busy bee Saturday 8th August for rocks and pavers
 - Busy bee Saturday 15th August for planting
 - Discussion of involving students' artwork in new garden
 - HealthWay grant to pay for resilience project workbooks – successful in receiving \$4290
 - Community Use of Facilities Grant – school with the assistance of the P&C could investigate applying for grant for school oval upgrades.
- Resilience project conference attended by Joanne Smith, Sarah Mitanoski and Beth McNally – see attached report
- WACSSO Conference – Saturday 22nd-23rd August 2026

- Budget considerations for 2027
 - School community (parents and teachers) to consider items it would like to bring to the budget meeting in week 8, term 1 2027. All items are considered and voted on at the budget meeting. Needs to be benefiting the students at the school.
- Discussion and vote on P&C voluntary contributions in 2027
 - P&C voluntary contributions are currently given back to the school to contribute largely to our school I.T leases for teachers and students laptops etc... this has been voted on to continue until end of 2027. Following this it would need to be voted on.

8. Next Meeting

Week 4, Term 4 – Monday 2nd November 2026 at 6.30pm

9. Closure – 7:40pm

Signed: Debra Lyon

Date: 10/8/2026

Debra Lyon

President Woodlands P & C



President Report – Term 3 – Woodlands PS P&C Meeting

Thank-you to everyone who has contributed in some way to the school P&C throughout this year. We have had a very successful fundraising year already and have been able to pay out all the items that were in the 2026 P&C budget. This means that next year we will have a very healthy bank balance for expenditure for the items for the school and children.

We have held some fun and successful events so far this year which have been enjoyed by both parents and the children bringing together our Woodlands community. All the events up until end May 2026 are listed in the Term 2 President Report.

At the end of Term 2 we held the Adults Faction Carnival. This was a very successful event and enjoyed by all that attended.

- Massive shout out to David Todd for hosting the event and to Emma Lister for organising a large majority of the prizes. Also thanks must go to everyone else who contributed in some way to make the event a success. There are too many people to mention.
- A huge shout out to all the business that supported this event – please follow their socials or use their businesses in the community. Richard Clucas at Hohm Real Estate, Rendezvous Scarborough, Body Right Fitness, Triple M, Jackadders Restaurant, Crust Pizza, Oh So Deli, The Lookout Scarborough, Local Colour, Pharmacy 777 Nollamara, White Chalk Road, Cocobella, Woodlands Physiotherapy, Lunch Box Hub, Wembley Golf Course, The Sandbar, Jungle Body Fitness, Oak Pilates and Basil Zempilas.

In term 3 we have a few events on the calendar (see fundraising discussion in the minutes of this meeting).

- We will be reaching out to the school community for assistance for the Inter-School Athletics carnival which is being held on Thursday 17th September.

Thanks again for all your support of our P&C.

Deb Lyon – President Woodlands P&C

Treasurers Report

10 August 2026

As at 10 August 2026 the P&C held total cash reserves of \$106,626.92. Of this amount, \$90,856.76 has been committed as follows;

- \$37,850.00 - 2027 Operating Costs (in line with P&C policy requirements)
- \$ 3,992.31 - 2026 Operating Costs
- \$30,595.45 - Approved but not yet committed Budget Items
- \$18,419.00 - Outstanding invoices and commitments (Grants, WPS ITC Donation etc.)

2026 Fundraising and Income

Term 2 fundraising saw us release funding for all of the approved Budget Items on the list, totalling over \$20,000. This has been achieved through predominantly through fundraising events (\$23,985.59), Government Grants (\$4,290.00) and the Uniform Shop (\$5,934.05). These events, grants and running of the uniform shop would not be possible without the wonderful support of our parent and grandparent community. Thank you for generously contributing your time and energy.

A breakdown of these fundraisers and other revenue streams is as follows;

\$ 2,412.41 - AFL Tipping (Yr 2)

\$ 7,906.97 - Colour Run

\$ 3,128.63 - Easter Raffle (Yr 1) and Bake Sale (PP)

\$ 588.61 - Kids Movie Days (Faraway Tree, Minions & Toy Story 5)

\$ 1,231.26 - Mother's Day Movie

\$ 8,717.71 - Adults Night

\$ 5,934.05 - Uniform Shop

\$ 2,659.47 - Canteen, Containers, Entertainment Books, Donations & Bank Interest

\$32,579.11

2026 Budget Items

As above, due to excellent fundraising from the school community and the receipt of Government Grants, the P&C has been able to instruct the School to proceed with all items voted in at the Term 1 Budget Meeting.

Funded Budget Items

\$4,290 - Resilience Project Books (still to be invoiced)

\$ 500 - Volleyball Net (still to be invoiced)

\$ 800 - Gym Mats (still to be invoiced)

\$ 350 - Worm Farms (still to be invoiced)

\$3,000 - Lawn Maintenance - Autumn, Winter, Spring (still to be invoiced)

\$2,000 - Undercover Mats - Rm 12/13/14 (still to be invoiced)

\$4,000 - Kindy Benches (still to be invoiced)

\$6,000 - Lawn Maintenance - Summer 26/27 (still to be invoiced)

Thanks,
Brad Angel.



Balance sheet report

Accrual mode

10 Aug 2026

	Total
1-0000 Assets	
1-1000 Banking and Cash Funds	
1-1100 General Cheque Account	13,404.77
1-1105 Online Savings Account	91,693.56
1-1139 Canteen/Fundraising Cash Float	50.00
Total Banking and Cash Funds	105,148.33
1-5000 Stock-on-Hand	
1-5200 Uniform Stock	21,886.94
Total Stock-on-Hand	21,886.94
Total Assets	127,035.27
2-0000 Liabilities	
2-4000 Other Liabilities	
2-4010 GST Paid	(1,849.03)
Total Other Liabilities	(1,849.03)
Total Liabilities	(1,849.03)
Net Assets	128,884.30
3-0000 Membership Funds	
3-8000 Accumulated Funds b/fwd	81,979.52
3-9000 Current Surplus (Deficit)	46,904.78
Total Membership Funds	128,884.30



Profit and loss report

Accrual mode

01 Jan 2026 - 10 Aug 2026

	Total
4-0000 Income	
4-1000 Canteen Income	
4-1010 Locavora	1,539.00
Total Canteen Income	1,539.00
4-2000 Uniform Shop Income	
4-2001 Uniform Cash Sales	50.00
4-2005 Uniform Qkr! Sales	6,917.46
4-2010 Uniform Square Sales	14,683.00
Total Uniform Shop Income	21,650.46
4-3000 Fundraising Income	
4-3001 Dance / Disco	(683.60)
4-3010 Recycle Cans and Bottles	497.92
4-3016 Entertainment Books	59.00
4-3026 Adults Night	8,717.71
4-3027 Colour Run	7,906.97
4-3034 Easter Activities	3,128.63
4-3037 Mother's Day Activities	1,231.26
4-3052 Movie Day/Night	588.61
4-3054 AFL Tipping	3,262.41
Total Fundraising Income	24,708.91
4-4000 Other Income	
4-4001 P and C Contributions	11,836.24
4-4002 Membership Fees	20.91
4-4005 Interest Received	159.95
4-4090 Government Grants	5,624.00
4-4103 Donations Received	150.98
4-4115 Vendor Donations	252.62
Total Other Income	18,044.70
4-5000 Graduation	
4-5001 Graduation Event (Parent Run)	920.00
Total Graduation	920.00
Total Income	66,863.07
5-0000 Cost Of Sales	
5-2011 Cost of Uniform Sales	14,863.71
Total Cost Of Sales	14,863.71
Gross Profit	51,999.36
6-0000 Expenses	
6-1000 Canteen Expenses	
6-1100 Canteen General Expenses	24.00

	Total
Total Canteen Expenses	24.00
6-2000 Uniform Shop Expenses	
6-2004 Uniform General Expenses	75.74
6-2005 Uniform Shop Insurance	304.61
6-2009 Uniform Stock Adjustment	398.92
6-2029 Uniform Qkr! Fee	250.57
6-2031 Uniform Square Fee	203.21
Total Uniform Shop Expenses	1,233.05
6-4000 General Expenses	
6-4105 MYOB Subscription Fee	640.00
6-4210 Computer and IT Expenses	17.95
6-4300 WACSSO	1,567.21
Total General Expenses	2,225.16
6-7000 Other Expenses	
6-7001 Graduating Class Shirt/Book	1,750.09
6-7002 Meet and Greet	974.00
Total Other Expenses	2,724.09
6-8000 Recurring Budget Items	
6-8001 IT (P and C Contributions)	825.00
Total Recurring Budget Items	825.00
6-9000 Budget Items	
6-9346 Resilience Project Books	(4,290.00)
6-9347 Eagles Cup Jerseys	970.00
6-9350 2025 Lawn Maintenance	681.82
6-9351 Library Art Rugs	701.46
Total Budget Items	(1,936.72)
Total Expenses	5,094.58
Operating Profit	46,904.78
Net Profit	46,904.78

RESILIENCE PROJECT TEACHING SEMINAR REPORT

On Wednesday last week, Jo, Sarah and Beth attended The Resilience Project (TRP) Teacher Seminar, joining around 180 educators from across Western Australia for a day focused on student and staff wellbeing.

Hugh van Cuylenburg opened the seminar by sharing personal stories, including the recent diagnoses of his children, highlighting why wellbeing education is more important than ever. He introduced the GEM principles (Gratitude, Empathy and Mindfulness) and shared research underpinning the program. Two statistics from the 2024 State of the Nation Report particularly resonated:

- Only 18% of primary students reported coming to school feeling ready to learn
- Around 30% of primary-aged children are accessing devices between 10.00 pm and 6.00 am.

After morning tea, two Perth-based school leaders then shared how they have embedded The Resilience Project into their school communities, providing authentic examples of the positive impact a whole-school approach can have on students, staff and families, particularly during a crisis.

Elias, a TRP School Relationship Manager, followed with practical classroom strategies for embedding the GEM principles into everyday teaching, leaving us with achievable ideas to implement immediately. Another TRP Presenter, Leah, then challenged us to reflect on our own wellbeing, exploring what self-care is (and what it isn't) and guided us to make a personal 30-day wellbeing commitment.

The seminar concluded with Martin sharing his personal story (in his unique style), reinforcing the importance of connection, vulnerability and creating environments where people feel safe to seek support.

The girls found the day extremely moving and powerful, cementing the importance of TRP and the role we all have as educators for the students, staff and families at Woodlands PS. We left feeling inspired and excited to continue implementing these strategies school. Sarah also won a door prize, which led to the girls meeting Hugh - he was so authentic and extremely generous with his time.