



Meeting:	2022 Meeting #7
Time and date:	6:00 pm; Tuesday 25 October 2022
Location:	Conference Room

Attendees	Position	Present
Annabel Pizzata	Board Chair	Present
Daile Cross	Deputy Board Chair	Present
Reuchlin Teo	Community Representative	Apologies
Laura O'Hara	Principal	Present
Marisa Phoebe	School Representative/Secretary	Present
Alexandra Collins	School Representative	Present
Michelle Edwards	Parent Representative	Present
Helen Mc Shane	Parent Representative	Present
Sarah McCormick	Ex-Officio	Present

No.	Subject	Notes	
1.	Welcome & Apologies	Acknowledgement of Country Apologies	6:00pm
2.	Presentation	Jefri Raja-Azlan, Best Performance Data Analysis Presentation: Presentation on Progressive Achievement Tests (PAT) PAT tests are administered at the beginning and end of each school year. The tests track progress and achievement in Reading and Maths. The focus is on monitoring progress and using the analysis to identify gaps in learning. Teachers use the gap analysis for planning purposes.	6:05pm
3.	Minutes of prior meeting	Previous minutes – accepted with the following additions which were omitted. Action: Children's week leverage off this as much as possible in the cybersafe space. Student Voice. Helen to add links. Action: NAPLAN communication around the results and what it means for the community.	6:35pm
4.	Principal's Report	Laura O'Hara - Questions on report Class Structure Question: Have these changed? 15 classes down to 14. All straight classes from K-6.	6:35pm



		<p>NAPLAN</p> <p>Discussion: Still no data to share with community against 'like schools'.</p> <p>Board Vacancies</p> <p>Discussion:</p> <p>One parent member's term, Annabel Pizzata, comes to an end at the end of 2022. She will not nominate for a position in 2023.</p> <p>Another parent member may finish the term early, unless there is the option of Web-Ex is an option.</p> <p>Two staff terms finish at the end of 2022, Ali Collins and Marisa Phoebe.</p> <p>Board Community Member is unwell and board are concerned for his health.</p> <p>Suggestions from the Board about skill sets needed for future members.</p> <p>Action: Laura will put out an expression of interest and if more nominate than positions available, there will be an election.</p> <p>School Oval</p> <p>Discussion:</p> <p>Contract is up for renewal next year from Lawn Doctor. As an IPS school, we can opt out and self-manage the grounds. Once the school knows the funding given to schools to self-manage this can be decided.</p> <p>Quotes for interim improvement from external providers has been sought. Initial costs to bring the oval to a better standard are about \$9,000. Works would be completed in the January school holidays.</p> <p>Consider drafting a letter to the local member to seek compensation for the lawn maintenance.</p> <p>Jamf Parent</p> <p>Discussion: This has been rolled out today. Will allow parents to add security to their child's devices. No program is perfect, but this is the best within the environment.</p> <p>Currently JAMF Parent can only be used with a device that has JAMF installed.</p> <p>JAMF Pro can be purchased by parents for use on other devices.</p> <p>https://www.jamf.com/lp/en-gb/apple-mobile-device-management-mdm-jamf-shared/</p> <p>Student Leadership Process</p> <p>Discussion: The student leadership selection process will be completed in 2022.</p>	
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		<p>Interviewed 31 students for School Captain and Councillor. All elections including Faction and Choir Captains will be completed this term and finalised by Week 8.</p> <p>Question: Will it be gender specific role? Whilst we have changed the name of the role from Head Boy and Head Girl to School Captains, we would need to consult further to change the gender selection. In 2022 the school will have a male and female captain. This process will be reviewed each year.</p>	
5.	Approval of Contributions and Charges	<p>Question: How does it compare to 2022?</p> <p>Discussion:</p> <p>Charges will increase in the 2023 year due to the inclusion of a Nature Play Program which focuses on explicit teaching of social skills and teamwork in nature play, Bike Ed for Years 1-6, and STEMSmart.</p> <p>Personal items lists (book lists) will include workbooks for maths (PP-6), spelling (yrs 3-6) and handwriting (yrs 3-6) in 2023.</p> <p>This cost is the Personal Items List may be less if students keep items from previous years such as headphones and rulers.</p> <p>Action: Change Nature Play incursion to Nature Play Program and add a letter of introduction. Will be a customised program to meet the needs of our students. Will be around a \$90 cost, TBA.</p> <p>Action: Remove statement on contributions and charges list indicating that lump sum payments can be made on Compass.</p>	7:00pm
6.	Approval of Personal Items Lists	<p>Question: Costs have increased due to adding items but what about inflation?</p> <p>Book list provider will not increase the price. And likewise for extra costs.</p> <p>P&C are discussing the Voluntary Contributions to determine if they increase it from \$75 for the first time in many years.</p> <p>Discussions are currently being concluded with P&C around the cost of the Grad dinner, transportation, and Grad book.</p> <p>Motion for Approval of Contributions and Charges and Personal Items List: Approved.</p> <p>Action: Communication around increases and overview especially ICT and how much it has improved.</p> <p>Question: With STEM Smart will we expect staff capacity to be built and STEM will be withdrawn with a different focus?</p>	7:02pm



		The program will be re-evaluated each year. With staff changes and year level changes we will continue the program in the short term and continue to build staff and student proficiency.	
7.	2023-2025 Business Plan	<p>DRAFT Business Plan</p> <ul style="list-style-type: none"> - Feedback from Board Members was that the Business plan is concise and clear. <p>Action: Diversity of opportunities and connection to community was not reflected in the plan to reflect the whole child. i.e., tennis, coding club, wellbeing. Could be further reflected in images.</p>	7:15pm
8.	General Business	<p>GREAT NEWS!</p> <ul style="list-style-type: none"> • Introduction of an IMSS local schools band from Glenn Robinson, Head of Music at Churchlands SHS. The band would be located at Woodlands Primary School and include our students. • Percussion will be offered as an additional IMSS instrument choice in 2023. • P&C are interested in what else the school needs? <ul style="list-style-type: none"> - Reverse cycle aircon and heating - Music Room renovation - Lawn maintenance <p>Other Business</p> <p>Teachers are aware of their 2023 class placement and have started planning. This will be shared with the community in Week 8.</p> <p>Year 1s and Year 4s will swap locations.</p> <p>The school has a stable staff. There will be very little change in staff for 2023.</p> <p>Phase of learning teams will be formulated K-PP, 1&2, 3&4, 5&6 to replace Year level collaboration teams.</p> <p>Communication around class placement and departing students will be sent out in a notification soon.</p> <p>Question: Will we be receiving a school report? Yes.</p> <p>Class lists for 2023 will be posted on Compass on the last day of school.</p>	7:25pm
9.	Close Next meeting: Tuesday 22 November 2022		7:30pm