



Meeting:	2022 Meeting #6
Time and date:	6:00 pm; Tuesday 30 August 2022
Location:	Conference Room

Attendees	Position	Present
Annabel Pizzata	Board Chair	
Laura O'Hara	Principal	
Daile Cross	Deputy Board Chair	
Reuchlin Teo	Community Representative	
Marisa Phoebe	School Representative/Secretary	
Alexandra Collins	School Representative	
Michelle Edwards	Parent Representative	
Helen Mc Shane	Parent Representative	
Sarah McCormick	Ex-Officio	
Sam Harvie	Ex-Officio	

No.	Subject	Notes	
1.	Welcome & Apologies	Acknowledgement of Country Apologies – Reuchlin, Marisa, Sarah	6:00pm
2.	Minutes of prior meeting	Previous minutes <ul style="list-style-type: none"> Minutes accepted. 	6:05pm
3.	Principal's Report	<p>Laura O'Hara – See attached NAPLAN</p> <ul style="list-style-type: none"> Discussion about the large number of students who were absent due to COVID and lack of progress data for Year 5 students who were not tested as Year 3s in 2020 due to COVID. Progress data will be released for Year 3s using On-entry assessment as a benchmark. We do have a rough idea through some data collection that we have. Individual reports will be received by schools soon for distribution to families. <p>Financial Update:</p> <ul style="list-style-type: none"> We are tracking well. We have a little bit more money than expected due to not being able to find COVID staff relief. <p>Positive Culture and Empowered</p> <ul style="list-style-type: none"> The school is undertaking professional learning which will further develop a positive culture (focused on school improvement) and empowered leadership (developing aspirant leaders and a distributed leadership model) 	6:10pm



		<p>Class structures for 2023 and potential class structures for 2024.</p> <ul style="list-style-type: none"> • Discussion about possible class structures in 2023. Class size guidelines were explained as well as a discussion about the possibility of composite classes. • It is anticipated that in 2023 the school will drop from 15 classes to 14. • Discussion about options for supporting students in a range of class structures. The school will provide the best option possible for students. <p>Peace Pole:</p> <ul style="list-style-type: none"> • Discussion of the Peace Pole ceremony and World Peace Day. There are six languages on the peace pole; English, Noongar, Japanese, Mandarin, Hindi and Farsi. <p>Defibrillator Installation and Staff Training</p> <ul style="list-style-type: none"> • Discussion about the school's purchase of a defibrillator and staff training for First Aid and Defibrillator use. <p>School Safety and School Security</p> <ul style="list-style-type: none"> • Update on school security and vandalism. <ul style="list-style-type: none"> • <i>Action: Laura to update Board on expected enrolments numbers for 2023.</i> 	
4.	'Open' Actions arising from previous meetings	<ul style="list-style-type: none"> • <i>Action: Laura to engage Board in next phase of consultation on the Business Plan on-going</i> • <i>Action: Laura to discuss with staff how we can encourage more parent involvement back into the classroom. Completed</i> • <i>Action: Laura to contact Neil Hunt from CSHS. Completed</i> <p><i>Actions: iPads - Sam, Lynette and Sarah to investigate how to navigate this with parents and best platform for parents that works with JAMF. on-going. Sarah McCormick will deploy JAMF Parent option following the Board meeting.</i></p>	
5.	General Business	<p>Presentations:</p> <ul style="list-style-type: none"> • Draft Web site – positive feedback <p>Other business</p> <ul style="list-style-type: none"> • <i>Discussion of Compass App. Positive feedback from community. Displays differently on laptop and mobile phone.</i> • <i>Volunteers - suggestion about celebrating volunteers in the community</i> • <i>Traffic, parking and crossing issues:</i> <ul style="list-style-type: none"> ○ <i>Christine Tonkin MP – Electrical Officer regarding traffic. Traffic and congestion working group. Best for Board to speak to Christine directly when she gets back from her holiday.</i> ○ <i>Traffic study will be misleading post covid with continuing low volumes of traffic.</i> ○ <i>A crossing guard at Bentwood and Woodlands Ave still a priority.</i> 	7:30pm



		<ul style="list-style-type: none"> ○ <i>Inadequate parking and poor traffic flow is still an issue but there has been no further contact or progress from the Department.</i> ○ <i>Daile to ring the media advisor of Kate Chaney to chat all things traffic.</i> ○ <i>Daile to try and get a meeting with Kate Chaney.</i> ● <i>Discussion about school oval surface:</i> <ul style="list-style-type: none"> ○ <i>Lawn Doctor is the government selected contractor for lawn and oval care.</i> ○ <i>Laura to call Kim from Churchlands regarding their lawn care program. Completed.</i> ○ <i>Feedback from the oval – MCS Mandy contracted Lawn Doctor to fix the oval but no works have commenced.</i> ○ <i>Other options are being considered.</i> ○ <i>Recommendation from Board member: Lawn Place – Gro Turf</i> ○ <i>P+C has already spent lots of money on the lawn previously.</i> ○ <i>Unlike other school ovals, Woodlands have 24 x 7 use by the community, causing additional wear</i> ○ <i>Daile to send Laura the contact details regarding lawn.</i> ○ <i>Parents are driving into the staff carpark before and after school.</i> ○ <i>Laura to put a reminder out on Compass to the community regarding restrictions on parking in staff carpark.</i> <p><i>Next meeting will be Week 3, Tuesday 25th of October at 6:00pm.</i></p>	
6.	<p>Close</p> <p>Next meeting: Tuesday 25 October 2022</p>	Meeting closed at 8:00pm.	