



Meeting:	2021 Meeting #1
Time and date:	6:00 pm; Tuesday 15th February 2022
Location:	Via WebEx

Attendees	Position	Present
Annabel Pizzata	Parent Representative	Yes
Daile Cross	Parent Representative	Yes
Reuchlin Teo	Community Representative	Yes
Laura O'Hara	Principal	Yes
Marisa Phoebe	School Representative	Yes
Alexandra Collins	School Representative	Yes
Michelle Edwards	Parent Representative	Yes
Helen Mc Shane	Parent Representative	Yes
Sarah McCormick	Deputy Principal Senior School (visitor)	Yes

No.	Subject	Notes	
1.	Welcome & Apologies	<p>Laura O'Hara</p> <p>Acknowledgement of Country</p> <p>I respectfully acknowledge the Whadjuk Noongar people as the traditional owners and custodians of this land on which I work and live and pay my respects to the Elders, past, present and emerging.</p> <p>Apologies</p> <p>Introduction of Board Members Welcome to Helen Mc Shane and Michelle Edwards New Parent representatives for 2022</p> <p>Board Terms of Reference- these will have to be read and reviewed for 2022</p> <p>Board Code of Conduct – Laura encouraged members to familiarise themselves with these documents.</p>	5 mins
2.	Election of Board Chair	<p>Principal to conduct election</p> <p>Board Chair: Annabel Pizzata</p> <p>Deputy Board Chair: Daile Cross</p> <p>Secretary Marisa Phoebe/Sarah McCormick</p>	10 mins
3.	Minutes of prior meeting	<p>New Board Chair to takeover running the meeting</p> <p>Previous minutes - all approved</p>	5 mins
4.	General Business	<ul style="list-style-type: none"> • Feedback on change to school timetable – Laura • Discussion around the positives and even better ifs. On the positive – staff reported enjoying two two hour blocks of solid learning time. 	40 mins



		<ul style="list-style-type: none"> • Students have adapted quickly to new routines • Traffic congestion at Kiss & Ride had improved with most students collected by about 3:10pm • EBI: Greater/wider communication around the WHY the change occurred including research around the benefits of the change. Also, using this decision-making process as an opportunity to review the whole-of school engagement process in future decision-making (to bring people on a decision-making journey). • Discussion around the importance of communication between the Board to the school community. Board information and updates to be provided to the school community following each Board meeting. • Discussion of WPS whole school approach to school improvement – in particular Laura • Update on ICT – Sarah McCormick - See attached document/report presented by Sarah • COVID update – See Laura’s Principal’s Report for specific details 	
5.	Principal’s Report	Laura O’Hara – See attached	20 mins
6.	‘Open’ Actions arising from previous meetings	<ul style="list-style-type: none"> • Re: Traffic congestion, parking and Kiss n Drop Clicker count at Bentwood and Teakwood Streets. Following this an application will be sent to the City of Stirling and Main Roads for assessment. <p>Ali Collins has asked her mum to come and do the traffic count and she has agreed.</p>	5 mins
7.	MATTERS FOR APPROVAL	<ul style="list-style-type: none"> • Interschool Sports Shirts – Design was to be presented at meeting by Marisa Phoebe together with the Ripper Skipper Team Shirts. At the time of the meeting the final designs were not available. Please see attachments for approval at the 2nd Meeting Tuesday 15th March 	
8.	Close Next meeting: Tuesday 15th March 2022		5 mins