

Dear Parents,



Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

I am writing to seek approval for your child to be given access to these online services. The Department's online services currently provide students with access to:

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school; and
- online teaching and learning services such as Connect, web-conferencing and digital resources.

I am also seeking your approval for use of a group of online iPad applications that use third party service providers. Woodlands Primary School has been selective in the use of these applications and only seeks consent for a small group.

If you agree to your child using these online services, please sign and return to your child's teacher:

- Permission for Online Service Account;
- the iPledge Agreement;
- Third Party Service Providers of Online Applications Consent Form; and
- complete the permission slips attached to this letter.

Please explain the content of the iPledge to your child before signing it together.

All forms should be returned to school so that an online services account can be created for your child and iPad use can commence. These signed consents will then stay on your students file until you advise the school of any changes. Reminders will be communicated but the forms will not be sent each year with the exception of the iPledge Agreement.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. (www.foi.wa.gov.au)

You should also be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).

Yours sincerely

A handwritten signature in cursive script that reads 'Sara Hara'.

Principal

THIRD PARTY SERVICE PROVIDERS OF ONLINE APPLICATIONS CONSENT







Please circle 'Consent' or 'Do Not Consent' to each of the third party providers for the provision of an educational service. The information that is stored is usually the student's name and in some applications, their achievement.

Child's Name: _____ Child's Year Level: _____

I, _____, (Parent's Name) consent to my child's information being provided, if required, to each of the below service providers until the end of his/her schooling at Woodlands Primary School.

Parent Signature: _____ Date: _____

 App name: ABC Reading Eggs	Type of service: This service provides an online reading program that assists children learning to read. Website: https://readingeggs.com.au	Terms of use: https://readingeggs.com.au/terms Privacy agreement: https://readingeggs.com.au/privacy	File storage location: Within Australia Risk assessment score: Low	CONSENT <hr/> DO NOT CONSENT
 App name: Jamf School	Type of service: Apple Mobile Device Management Website: https://www.jamf.com/products/jamf-school/	Terms of use/ Privacy Agreement: https://www.jamf.com/privacy/ https://www.jamf.com/terms-of-use/	File storage location: Outside Australia Risk assessment score: Low	CONSENT <hr/> DO NOT CONSENT
 App name: Mathletics	Type of service: This service provides an online maths program for students. Website: https://www.mathletics.com/au/	Terms of use/ Privacy Agreement: http://www.3plearning.com/privacy/ https://www.3plearning.com/terms/	File storage location: Within Australia Risk assessment score: Low	CONSENT <hr/> DO NOT CONSENT
 App name: SeeSaw	Type of service: This service is a digital portfolio and communication platform. Website: https://web.seesaw.me	Terms of use/ Privacy Agreement: https://web.seesaw.me/privacy-policy https://web.seesaw.me/terms-of-service	File storage location: Outside Australia but certified by Australian Risk assessment score: Low	CONSENT <hr/> DO NOT CONSENT

Please note that all apps have been carefully chosen based on educational importance and are used intentionally as part of a balanced learning program. Circling Consent assists the classroom teacher to easily run their class program and for all children to be able to participate equally.



PERMISSION TO HAVE AN ONLINE SERVICES ACCOUNT

Student's first name: _____ Student's last name: _____

Room: _____ Date: _____

An online services account allows student access to the school WiFi (which is strongly filtered).

Parent

I DO give permission for my child to have an online services account and once signed, the consent will remain effective until such time as you advise the school otherwise.

I DO NOT give permission for my child to have an online services account.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students. I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Name of Parent: _____ Date: _____

Signature of Parent: _____

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.



Woodlands Primary School iPledge

Years K-1 (Student)

iPledge to:

- return the iPad to a safe place.
- ask a teacher before I use the iPad.
- report any damage to a teacher.
- hold the iPad with two hands.
- have clean, dry hands when I use the iPad.
- tell a teacher if I see anything unsafe.
- walk while carrying the iPad.
- only take photos with permission.

Student Name: _____ *Room:* _____

Parent Signature: _____ *Date:* _____

Woodlands Primary School



Parent iPledge

iPledge to:

- regularly celebrate my child's work and achievements on the iPad.
- be aware of how my child is using the iPad at home.
- talk to my child about responsible online behaviour.
- maintain respect and confidentiality by not sharing student photos or videos from the iPad online on social media platforms or websites, by email or via Airdrop.
- delete all school related media, video and photos, from the iPad at the end of the school year.
- support my child to keep the iPad charged and take it to school each day.
- support the school in its delivery of consequences for inappropriate use of the iPad at school.
- be responsible for the loss or damage to my child's iPad.

Parent Signature: _____ Date: _____

Teacher iPledge

iPledge to:

- actively supervise students when using iPads.
- ensure that students in class have been given permission by administration before they access their iPad at school.
- plan for the use of the iPad as a learning tool.
- limit student screen time to a maximum of 90 minutes a day and no longer than 20 minutes without a mini break.
- ensure all internet searches are purposeful and teacher directed.
- lock the classroom at all break periods or when the students leave the room.
- communicate with parents regularly, to showcase the integration of iPads in the teaching and learning programs.
- delete all school related media, video and photos, from the school's iPads at the end of the school year.

Teacher Signature: _____ Date: _____

CONSENT FORM 2022



PERMISSION TO PUBLISH STUDENTS' WORK OR IMAGE(S)

I agree to the videoing or photographing of my child during school activities for use by the school in educating students and promoting the school and public education. I also agree to the publication of images or samples of work in ways including, but not limited to, web sites or intranet websites of the Department of Education, school newsletters (print and online), magazines and the local newspaper, subject to the conditions set out above. I will notify the school if I decide to withdraw this consent and once signed, the consent will remain effective until such time as you advise the school otherwise.

Yes, I give consent.

No, I do not give consent.

VIEWING CONSENT

Students often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission. I acknowledge this consent will remain effective until such time as you advise the school otherwise.

Yes, I give consent.

No, I do not give consent.

MEDIA AND IMAGES

Students images and/or their work may be displayed on a school computer screen, in a classroom or common area within the school grounds. Work/images captured by the school will be kept for no longer than is necessary, and disposed of securely. I acknowledge this consent will remain effective until such time as you advise the school otherwise.

Yes, I give consent.

No, I do not give consent.

MOBILE PHONES

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose. If your child requires an exemption please contact the school administration. Smart watches must be set on 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.

I have read and acknowledged the above Mobile Phone Policy.

LOCAL EXCURSIONS

Students occasionally walk within the local area for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion. I acknowledge this consent will remain effective until such time as you advise the school otherwise.

Yes, I give consent.

No, I do not give consent.

Parent Signature: _____ Date: _____