



WOODLANDS PRIMARY SCHOOL

P&C

Parents and Citizens Association Inc.

**Minutes of the General Meeting held on
28th August 2017 from 7:30 – 9:00 p.m.**

MINUTES

1. **Attendance:** Rachel Thompson, Gavin Power, Helen Freame, Robyn Robinson, Claire Burt, Jenny Glew, Sam Wagenaar, Nicky Bailey

Apologies: Nadia Bowey, Bec Moore

2. **Outstanding Items from Previous General Meeting Minutes**
- None

3. **Approval of General Meeting Minutes**

Due to not reaching quorum, this will be deferred to the next meeting.

4. **Correspondence**

Nothing of note.

5. **Co-President's Report** – Jenny Glew

Bogan Bingo Update: The Eagles are playing on the day at 5:50 and it can be playing on a TV that Jen will organise. We are at 120 plus the teachers' table. Can sell up until the night. Next week, Jen will put up the table plan to be sorted out in case of any issues.

6. **Principal's Report** – Gavin Power

Report attached.

NB: - It is time to review OfficeMax. No real complaints have come in.
Suggestion: we should make it clear that there is a commission that goes to the school, to encourage parents to use this company.

- It has been hectic with Science Week, Book Week and Faction Carnival preparations. Thanks to all the parents for helping with the dress ups.

- Thanks, Claire, for organising Read-a-thon.

- Year 2s had Derrigan here last week and dressed up.

- Jumps and Throws went well. We will wait and see regarding Friday's weather.

- The Learning Journey evening coming up. The kids show and tell what they have been learning and explaining. 15-20 min per child. 5:45 to 7 p.m. on 13th September.
- Mrs Hyde, Gavin and Marisa have been visiting classrooms and observing lessons in progress. They observe to see what support can be given.
- There are 46 Kindy enrolments for 2018 and 6+ PP students. Most likely, it will be a similar structure to last year.
- Teaching Pools for 2018 are closed with a huge number of applicants. We will put about 20-25 applicants into the pool. WPS has a strong reputation.
- Parking on Lombardy – Gavin has spoken to the site manager.

7. Treasurer's Report – Helen Freame

- Bank Balance is \$61,737 minus the \$25,000 kept as a buffer for ongoing costs. Slight decrease from the June 30th amount due to paying Bogan Bingo deposit, Leavers' shirts and Permapleat. Still awaiting confirmation from Narelle re. contributions.
- The Uniform Shop continues to generate a profit. Angie Doust may be able to clarify.
- Canteen sales were strong in June and July. We have finally paid Farmer Jack's and Yvette decided not to keep the account open.
- Budget Items have been carried forward from the last report. We need to pay the school for the priority items that they have paid for. We need an invoice for items 1-6.

The Treasurer's Report as tabled by Helen Freame to be received and accepted, with amendments to follow.

Due to not reaching quorum, this will be deferred to the next meeting.

8. School Board Report – Claire Burt

- Gavin was going to contact Main Roads about getting a zebra crossing on the corner by the Staff Car Park. There is no crosswalk and it is not a safe area.
- It is a Bully Free Zone at school. Every class has been doing some work on bullying and unfriendly behaviour. They are focusing on bystanders being active.
- Cally Davidson has resigned from the Board so stay tuned on a possible change in membership.
- The Board is putting together a Guide to Using the Website

9. Fundraising Committee Update

a) Bogan Bingo Update – as above in Co-President's report.

b) Read-a-thon – minutes tally needs to be in by Friday. Sasha Burbridge would like to help next year.

c) Other Upcoming Events (Lapathon, Dads' Camp Out) – to be discussed next meeting

10. General Business

a) Canteen Update

As above in Treasurer's Report.

b) Uniform Shop Update

Stocktake was done on the last day of Term 2. There is old stock to write off: size 14 and 16 choir shirts; size 12 and 14 track pants that are huge; Inter school polos with old logos have been given to Julie R; size 2 dresses need to go and size 2 skorts. The latter can be brought to the Kindy info session in Term 4;

- Total: We will write off about \$1,527 worth of stock. *Will be approved next meeting as we don't have quorum.*

- Robyn and the team will liaise with Narelle Foster as she has done the process before

c) Term 3 Class Rep. Mtg.

- The meeting in Week 5 was all very positive and constructive, with accolades going both ways from school to parents and parents to school.

d) Lego Club Update

- Apologies from Bec, as she could not attend.

- There are big packs of Lego characters for much cheaper on eBay, and the feeling is that we should at least break even with Lego Club.

e) AOB

- Nothing put forward.

11. Adjournment

The meeting closed at 8:37 p.m. The next General Meeting will be held Term 4, Week 3 on October 23rd.

ATTACHMENTS:**A. Principal's Report**

Office Max

Contract renewal is due. Are we happy to proceed and use this company for 2018?

Student activity

Well what a busy time it has been here at Woodlands PS, with Science Week followed by Book Week and all while students have been preparing for the Faction Athletics Carnival. It was great to see involved in a range of special science activities, including a Scitech workshop and of course the Space Dome.

Of course Book was a great way to remind students of the importance of reading. There were many great character outfits on display. Heather and all the staff want to thank parents for supporting their students with the selection of a character and the preparation for getting them ready on the day.

I like to thanks Claire Burt for all her work in organizing the Readathon to support the Book Week message.

Derbarl Yerrigan did some Bush Tucker activities with the Year 2 classes on Friday and the students dressed up in clothing from a past decade.

Junkadelic performance for Yr 1 to 6 relates to STEAM and is on Wednesday 30/08/2017.

Pre-primary Father's Day afternoon tea will be held at 2.00 pm on Thursday 31 August

Mass Choir performance

The choir is looking forward to their performing as part of a Mass Choir made up of several schools at the Perth Concert Hall on 14 September.

Athletics

The jumps, throw and middle distance were held in beautiful conditions last Friday. The students all did a fabulous job and I believe it was a great success. This Friday is the Faction Athletics Carnival weather permitting. The organizing committee will decide on Wednesday if the weather looks suitable. If it is not then it will be postponed to the next fine day, most likely Tuesday the following week. The decision will be made on Wednesday to allow parents to change their day off if need be.

Learning Journey Evening

When staff attended the Dylan Wiliam Formative Assessment Conference he presented, research that showed that, "Student self-assessment has the potential for raising achievement." Like all skills, the ability to self-assess must be developed. The purpose of the Learning Journey is to provide a structure to promote the student as the owner of his/her learning and develop some basic self-assessment skills for the purpose of sharing this with the family. It is also a purposeful oral language activity, as students construct what they are going to say, rehearse, then deliver it to an audience. Throughout the year we have used a range of strategies to report on student achievement, parent interviews, written reports and perhaps sharing student work. In these cases the teacher and parent were the key player/ student remained passive throughout these reporting processes. By hosting a Learning Journey Evening, it is the student who actively shares information with parents about their learning, their successes, and strengths, personal and social goals. Roles are reversed, holding students accountable.

Class Visits.

As part of our Business Plan Key Focus Area 4, Recognising High Quality Teaching, Pam, Marisa and I have been talking to teachers about their learning program for the term and visiting classes and observing lessons in practice. It has allowed us to see how teachers and students are progressing with some of our key strategies in the Business Plan. We use the information to plan how we can continue to support high quality teaching.

Kindergarten enrolments

At the moment we have 46 Kindergarten enrolments for 2018 and an additional 6 in boundary Pre-primary students for 2018.. If these numbers hold up over the next few weeks then we will most likely run a similar structure to this year, 2 Kindergarten groups, 1 K/P and 2 Pre-primary students.

Staff

Our 2018 Teaching Pools closed today. At 3.20 pm there were 169 applicants for the Yr 2-6 teaching pool and 116 for the K-1 pool. Now we start the process of reading the applicants and selecting who goes into the pool. We will select approx. 20 -25 for

each pool. These high number of applicants are testament to the strong reputation Woodlands PS, in the Government School System, which is greatly enhanced by being a TDS.

Parking Lombardy

I have spoken to the site manager, who will ask all contractors to not park in Lombardy. We will see if this has any effect.