

SCHOOL PHOTO DAY IS COMING!

Dear Parents,

Your school photo day is coming! Approximately two weeks prior to the photo day every student will receive a personalised flyer to bring home from Kapture Photography containing your child's unique codes for ordering school photos online.

KEEP YOUR FLYER SECURE!

The unique codes contained on the flyer will be issued only once.

Order **EARLY** for sibling photography

Sibling photos can ONLY be ordered online. Once you receive the personalised flyers for your children, it is imperative that you order your sibling photo early to avoid missing out! There is a physical limit in the school schedule to how many sibling photos can be taken. Once the maximum capacity of sibling orders has been reached, no more sibling orders can be placed.

If maximum capacity is not reached, sibling orders **close 12pm midday sharp, one business day prior** to the first photo day.

The school or the photographers cannot accept late orders for sibling photography. Please do not ask as your request simply cannot be accommodated.

Order **EARLY** for discount photo day prices

Order your photos within 10 calendar days of photo day to receive discount photo day prices. Late orders are handled separately to the school delivery and incur a \$20 custom service charge.

Other information

Your school will notify you in a few weeks when **team and special group photos** are available to view and purchase on the Kapture website. Please note; class, individual and sibling portraits are not available to view online prior to purchase.

Kapture offer a money back guarantee for any parent who is not fully satisfied with their photo package. Should you have any queries before or after photo day, please check the FAQ's on the Kapture website.

*All students will be photographed individually on photo day for school administration records AS WELL as included in their class group presentation available for purchase to all families. Should there be any reason why your child should **NOT** be included in the photo shoot –please contact the school office.*

Dear Coordinator,

Please publish this newsletter screeen to the school community at regular intervals prior to your school photography day - ideally 4 weeks, 2 weeks and again 1 week prior if possible.

We have provided the screeen in this editable format for easy 'cut and pasting' to your own newsletter. Please feel free to change or add information as you see fit. Thank you!

If COVID is still active in WA:

For the duration of Covid-19 in WA, please be aware that Kapture are following all recommended health guidelines and safe practices. Our photographers are acutely aware of the evolving situation surrounding Covid-19 and abide by each individual school's Covid-19 policies. Where possible, the photographers will use verbal queues and instructions in an effort to uphold our high standard of student presentation. Students may be instructed by photographers to use single use sterile combs, wet wipes or tissues or to fix their own collars, buttons and stray hairs.